



Crossover Certification  
GUIDELINES FOR APPLYING STUDENTS

1. **To be eligible for Crossover Certification, applying students must already be Certified PMC Rio Level 1 OR Certified PMC Connections Level 2.** When Senior Instructors certify students as having completed the Crossover Certification Class, they are recognized immediately and fully as Art Clay Level 1 Certified Instructors. Once your paperwork has been completed and is received by Art Clay World, USA, you are endorsed to begin teaching Art Clay courses to others, supported by Art Clay World, USA through curriculum, and eligible for the Level 1 Instructor Discount. As a Level 1 Certified Art Clay Instructor, you may teach nearly any introductory or specialty course, however, Level 1 Instructors are NOT endorsed or certified to teach any level of Certification Course.
2. As an applying Crossover Certification student, you must follow the Crossover Certification class outline with all of the techniques. Good finishing techniques are critical. Level 1 Instructorship is not about learning new techniques inasmuch as it is proving that you know appropriate techniques and have the skill to introduce someone else to them as well.
3. The Senior Certifying Instructor must complete the required forms for each applying student and submit them to the Main Office following completion of the class. These forms are listed on the back of the Crossover Certification Curriculum Booklet. If any of these techniques or projects are incomplete, are not completed according to proper technique, are omitted, or if forms are improperly completed, the student application may not be approved. In this case, the forms will be returned to the Certifying Instructor and both the Instructor and the applying student will be notified of the items that must be addressed before the application will be reconsidered.
4. The Crossover Certification course is meant to be 1 8-hour day, for a total of 8 contact hours. Classes should not be shorter than this unless the student progresses without need of the full time. Days/hours do not need to be concurrent; courses may be completed over multiple weekends if necessary, but should not take more than 2 weeks for completion.
5. If a student does not complete any necessary projects within the time of a Certification class, they can present the completed project(s), for evaluation within a period of 30 days from the completion of the class. The student will not receive certification until they have completed all required projects to Instructor satisfaction according to curriculum requirements. At that time, the student will receive a numbered certificate and be eligible for instructor discounts on the purchase of Art Clay supplies.
6. The Senior Instructors must keep records of their classes and send copies of all evaluation and information forms to Art Clay World, USA HQ. Information sent should include the student's name, address, phone number and e-mail as is available.
7. Those who have completed the Art Clay Certification class will be eligible to list the classes which they schedule to teach on the Art Clay World website.

# CROSSOVER CERTIFICATION SUPPLY LIST

The Certifying Instructor must have all of the following equipment and supplies available for the students to use during their Level 1 Certification:

## Tools:

1. Roller
2. Snake roller
3. Graduated slats: 1.0mm, 1.5mm
4. Non-stick work surfaces (no less than 3)
5. Non-stick strip for ring mandrel
6. Empty syringe for extruding
7. Craft knife
8. Cutter/scrapper
9. Green syringe nozzle
10. Spatula tool
11. Pliers
12. Pin Vise
13. Drill bits: 1.0mm
14. Rubber Block
15. Ring mandrel
16. Ring sizer
17. Toothpicks/bamboo skewers
18. Small flat-ended paintbrush
19. Small fine-tipped paintbrush
20. Mini fine-tipped paintbrush
21. Fine-tip (gemstone-setting) tweezers
22. Small/Mini file sets
23. Sanding pads/emery boards
24. Drying apparatus: mug warmer, hair dryer, or dehydrator
25. Electrically programmable kiln
26. Butane torch and fuel
27. Firing bricks
28. Brass brush
29. Stainless steel brush
30. Agate burnisher
31. Tumbler or magnetic finisher and appropriate medium

## Consumable Materials:

1. Wet/dry sandpapers: 600, 1200, and 2000 grit
2. Olive oil or other conditioning agent
3. Design templates for Sgraffito
4. Carbon paper
5. Pencils
6. Plain white paper
7. Baking Soda
8. Liver of Sulfur patina
9. Silver jewelry polish
10. polishing cloths
11. Jewelry adhesive
12. Fiber board
13. Fiber blanket
14. Denatured alcohol (rubbing alcohol)
15. Cotton swabs
16. Clear tape

## Art Clay Supplies and Supplements:

1. 2 x 7g silver clay
2. 2 x 10g silver clay
3. 10g Paste type
4. 10g Syringe type
5. 1 Overlay paste
6. 1 large fine silver screw eye
7. 1 snap-on pendant bail
8. 1 glazed 28mm porcelain cabochon
9. 1 x 3mm gemstone
10. 1 x 4mm gemstone
11. 1 x 4mm fine silver gemstone setting
12. Jump ring
13. 1 half-drilled 5mm pearl
14. 1 inch 20-gauge fine silver wire